



REPUBLIC OF GHANA

MINISTRY OF LOCAL GOVERNMENT & RURAL
DEVELOPMENT

SEKYERE SOUTH DISTRICT ASSEMBLY

ANNUAL ACTION PLAN

2023

Prepared by: Planning Unit

Approved by: General Assembly

No.	Activities	Location	Output Indicators	Time Schedule				Indicative Budget (GHS)					Implementing Agencies	
				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
ECONOMIC DEVELOPMENT														
Finance Department														
1	Compensations (GOG Paid Salaries)	Agona	Compensations paid					6,000,000.00					SSDA	CA
2	Commissions Other Allowances	Agona	Commissions Other Allowances paid							25,000.0			SSDA	DFD
3	Purchase of value books	Agona	Value books purchased							40,000.00			SSDA	DFD
4	Revenue Mobilization exercise & Data Update		Revenue data base updated							40,000			SSDA	DFD
5	Valuation of Properties	District wide	Properties valued							15,000			SSDA	PPD
	Sub-totals							6m		120,000.00				
Trade and Industry Department (B AC)														
6.	Organise a Study Tour Visit for five (5) selected LBAs	Kumasi	Number of LBAs on study tour									15,000.00	BAC	LBA
7.	To facilitate business formalization through RGD and FDA for three (3) selected businesses.	Agona	Number of business supported							6,000.00			BAC	
8.	Management training for thirty (30) Selected women led organization.	Agona	Number of the participants trained							3,000.00			DA	BAC
9.	To organize a Group Development Training for five (5) Selected LBAs.	Selected comms.	Number of LBAs trained							15,000.00			DA	BAC
10.	To organize Mastercard A2E and ICE Training for 100 Beneficiaries.	Agona	Number of participants trained									20,000.00	BAC	MasterCard foundation
11.	Facilitating access to credit from Asawase St. Theresa's Co-operative Credit Union Ltd for 15 women led enterprises.	Agona	Number of women benefitted									75,000.00	BAC	St. Theresa's Co-operative
12.	Organise NVTI Proficiency Certificate Examination for 90 clients	District wide	90 clients will be registered for NVTI Prof. Exams									13,500.00	BAC	LBA
	Sub-Total GHS									3,000.00	21,000	123,500.00		

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT														
ENVIRONMENTAL HEALTH AND SANITATION UNIT														
13	Hygiene education in First and Second Cycle Schools	District-Wide	Pupils and Students educated in First and Second Cycle Schools							4,220.00			EHSU	SHEP (GES)
14	Form Community Level Environmental Health Management Teams	District-Wide	Teams formed							100,000.00			DA	EHSU
15	Premises Inspection	District-Wide	Premises inspected							2,000.00			EHSU	-
16	Monitoring/Inspection of Public toilet	District-Wide	Public toilets inspected							1,800.00			EHSU	-
17	Food Vendor/Handler Screening Exercise and Education	District-Wide	Food vendors screened							4,000.00			EHSU	DA
18	Refuse Evacuation/Levelling	District-Wide	Refuse evacuated							200,000.00			EHSU	DA
19	Capacity Building for Staff	District wide	Capacity building workshop organized for staff							5,500.00			DA	EHSU
20	Procurement of Sanitary Tools	Agona	Sanitary tools procured							30,000.00			DA	EHSU
21	Rehabilitation of Public Place of Convenience	District-Wide	Public place of convenience rehabilitated							165,000.00			DA	EHSU
22	Sensitization of the Public on Environmental Cleanliness in the Communities	District-Wide	Public Sensitized on environmental cleanliness							3,000.00			EHSU	DA
23	Acquisition of Communal Refuse Containers	District-Wide	Communal Refuse Containers acquired							180,000.00			DA	EHSU
Sub-Totals										20,520.00	675,000.00			

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT														
PHYSICAL PLANNING DEPARTMENT														
24	Internal management of the physical planning department	District-Wide	Official Assignments supported					10,000					EHSU	CA
25	Stationery and Logistics for physical planning Dept.	District-Wide	Stationery and Logistics for physical planning Dept.					10,000					DA	CA
26	Prepare Spatial Development Framework (SDF), Structure Plans (SP) and local Plans for selected communities	District-Wide	SDF , SP developed for the district and LP for communities without Local Plans					80,000					EHSU	SPC / WD
27	Undertake monthly Technical Sub-committee and Statutory Planning Committee meetings	Agona	12 SPC and 12 TSC meetings organized					10,000					EHSU	SPC / WD
28	Embark on the implementation of the Street naming and Property Addressing system by Dec 2021	District-Wide	No. of Streets named and properties address tagged					80,000					EHSU	SPC / WD
29	Embark on routine site inspection and development control through	District-Wide	No. of sites monitored					7,000					EHSU	SPC / WD
30	Develop and promote effective landscape beautification in the district and homes	District wide	Lanscaping promoted in the district					50,000					DA	SPC / WD
	Sub-Totals							247,000.00						

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT															
NATIONAL DISASTER MANAGEMENT AGENCY															
31	District Disaster Management Committee/Platform Meetings	District-Wide	Meetings organised								5,500.00		NADMO	DA,NCCE,TA	
32	Public Education On Disasters	District-Wide	Proportion of the public educated								30,000.00		NADMO	DA,NCCE,G NFS,TA	
33	Mobilisation, Capacity building for disaster clubs, DVG's and reactivating dormant DVG's.	District-Wide	Number of clubs activated								11,000.00		NADMO	DA,NCCE,G NFS	
34	Cleaning Exercise /Desilting Works	District-Wide	Cleaning and desilting exercise organized								22,000.00		NADMO	DA,EHSU	
35	Anti-Bush Fire/Domestic Fire and Campaign on any disease outbreak.	District-Wide	Number of campaigns conducted								11,000.00		NAD,MO	DA	
36	Visit/Inspection of Flood Prone Areas/Projects wrongly and improperly sited	District-Wide	Number of visits								6,500.00		NADMO	DA	
37	Inspection of Quarry Sites, and fuel Filling stations.	District wide	Number of sites inspected								6,500.00		NADMO	DA	
38	Formation and Inauguration of Volunteer Clubs in 1st, 2nd and Tertiary Institutions. Assessing the safety of our schools and Health Posts.	District wide	Number of clubs formed								6,500.00		NADMO	GES,EHSU,DA	
39	Public Education on Road Safety	District-Wide	% of public sensitized								12,000.00		NADMO	Road Safety	
40	Mediating and Resolving Conflicts.	District-Wide	Number of conflicts resolved							6,000.00			NADMO	DA,TA,RG,B NI,SW&CD	
41	Celebration of International Day for Disaster Risk Reduction (IDDR)	District-Wide	IDDR celebrated								14,500.00		NADMO	DA	
42	Inspection of Market Centres and other Commercial Establishment and Government Institutions for their fire preparedness	District-Wide	Number of market centres inspected								3,700.00		NADMO	EHSU, DA	
43	Surveillance of Agricultural Farms (Control of Pests and Insects)	District-Wide	Number of farms visited							3,700.00			NADMO	MOFA,COCO BOD	
44	Disaster Risk Reduction & Climate Change Adaptation (DRR & CCA) Advocacy	District-Wide	Number of advocacy events organized							1,300.00			NADMO	DA,TA	
Sub-Totals											11,000.00	129,200.00			

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
2.ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENT														
DISTRICT DEPARTMENT OF WORKS														
58	Maintenance of quasi-government properties (Health Directorate, Court buildings)	District-Wide	All projects are re and handed over								145,000.00		DWD	
59	Insurance for Health Directorate Vehicle	Agona	Vehicle Insured								10,000.00		DWD	DPCU
Sub-Totals				=				623,000.00						

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
GOVERNANCE, CORRUPTION AND ACCOUNTABILITY														
CENTRAL ADMINISTRATION AND TRANSPORT DEPARTMENT														
60	Provide for national awards	Agona	National awards provided for								10,000.00		DFD	DA
61	Provide for electricity charges	Agona	Electricity charges provided for								25,000.00		DFD	DA
62	Provide for bank charges	Agona	Bank charges provided for								4,000.00		DFD	DA
63	Maintenance and repairs of official vehicles	Agona	Repaired and maintained official vehicles								30,000.00		DFD	DA
64	Provide for official celebrations	Agona	Official celebrations provided for								40,000.00		DFD	DA
65	Provide for other travel and transportation	Agona	Other travel and transportations provided for								20,000.00		DFD	DA
66	Provide for other night allowances	Agona	Other night allowances provided for								20,000.00		DFD	DA
67	Provide for local travel cost	Agona	local travel cost provided for								8,000.00		DFD	DA
68	Provide for maintenance of furniture and fixtures	Agona	Maintenance of furniture and fixtures provided for								3,000.00		DFD	DA
69	Provide for drugs	Agona	Drugs provided for						2,000				DFD	DA
70	Provide for maintenance of general equipment	Agona	General equipment maintained								5,000.00		DFD	DA
71	Provide for public education and sensitization activities	Agona	Public education and sensitization activities provided for.								3,000.00		DFD	DA
72	Provide for Donations	Agona	Donations provided for								50,000.00		DFD	DA
73	Provide for office facilities and supplies	Agona	Office facilities and supplies provided for								20,000.00		DFD	DA
74	Provide for refreshment	Agona	Refreshment provided for								30,000.00		DFD	DA
	SUB-TOTALS									2,000	268,000.00			

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
GOVERNANCE, CORRUPTION AND ACCOUNTABILITY														
CENTRAL ADMINISTRATION AND TRANSPORT DEPARTMENT														
75	Provide for staff welfare expenses	Agona	Staff welfare expenses provided for						5,000				DFD	DA
76	Provide for security ration	Agona	Security ration provided for							50,000.00			DFD	DA
77	Maintenance and repairs of official vehicles	Agona	Official vehicle repaired and maintained							30,000.00			DFD	DA
78	Provide for firefighting accessories	Agona	Firefighting accessories provided							5,000.00			DFD	DA
79	DDF capacity building	Agona	DDF capacity building budgeted for					50,000					DFD	DA
80	Security forces contingency (election)	Agona	Security forces contingency provided for							30,000.00			DFD	DA
81	Provide for external consultation	Agona	External consultation fees provided for							10,000.00			DFD	DA
82	Revenue data base collection	Agona	Revenue data base created							10,000.00			DFD	DA
83	Review of 2022 – 2025 MTDP	Agona	2022 – 2025 MTDP reviewed							13,000.00			DFD	DA
84	Gazetting fee-fixing resolution	Agona	Fee fixing resolution gazetted							12,000.00			DFD	DA
85	Provide for the payment of utilities on official transactions	Agona	Utility bills paid							30,000.00			DFD	DA
86	Provide for the procurement/purchase of goods and services	Agona	Goods and services purchased							120,000.00			DFD	DA
87	Provide for capacity building of staff and Assembly members	Agona	Capacity of staff and Assembly members built							60,000.00			DFD	DA
88	Developing Akrofonso miraculous pond, and Jamasi unbreakable egg	Selected communities	Tourist sites developed							100,000			CNC	DA
SUB-TOTALS									50,000	5,000	470,000.00			

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.
SOCIAL DEVELOPMENT														
EDUCATION														
89	Conduct Ghana's Independence Day Celebration	Agona	Ghana's Independence Day Celebration successfully conducted								60,000.00		GES	DA
90	Support My First Day @ School activities	District-wide	My First Day @ School activities successfully carried- out								15,000.00		GES	DA
91	Construction of 1 No 3 unit classroom block (SDA)	Jamasi	1No. 3-Unit classroom block at Jamasi SDA constructed.								420,000.00		GES	DA
92	Construction of 1 No 6 unit classroom for Methodist Primary Wiamease	Wiamease	1 No 6 unit classroom for Methodist Primary constructed								450,000.00		GES	DA
93	Provide support and scholarship/bursary for brilliant but needy students	District wide	Brilliant, but needy students supported								250,000.00		GES	DA
94	Completion of ICT Centre at Bipoa	Bipoa	ICT Centre completed.								120,000.00		GES	DA
95	Construction of 1no. 3 Unit classroom block with office and store	Domeabra	1no. 3 Unit classroom block constructed								330,000.00		GES	DA
96	Construction of 1no. 3 Unit classroom block with office and store at Bipoa	Bipoa	1no. 3 Unit classroom block constructed								320,000.00		GES	DA
97	Construction of 1 No 6 unit classroom at Bepoase phase 1 and 11(Methodist School)	Bepoase	1 No 6 unit classroom at Bepoase phase 1 constructed						450,000.00				GES	DA
98	Completion of 1no. 6 Unit classroom block for Saviour Primary School	Wiamease Gyedim	1no. 6 Unit classroom block constructed								250,000.00		GES	DA
99	Construction of 1no. 3 Unit Classroom Block for Asamang	Asamang	1no. 3 Unit Classroom Block for Asamang completed						320,000.00				GES	DA
100	Construction of 1no. 6-Unit Classroom Block for Kona D/A Primary	Kona	1no. 6-Unit Classroom Block for Kona completed						450,000.00				GES	DA
101	Construction of 1no. 6-Unit Classroom Block for Tutu Kwantuo	Tutu Kwantuo	1no. 6-Unit Classroom Block for Tutu Kwantuo completed						450,000.00				GES	DA
	SUB-TOTALS								1,670,000.00		2,215,000.00			

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
SOCIAL DEVELOPMENT															
EDUCATION															
102	Construction of 1no. 6-Unit Classroom Block for Fofiekrom	Fofiekrom	1no. 6-Unit Classroom Block for Fofiekrom constructed.						450,000.00					GES	DA
103	Construction of 3 Unit Classroom Block for Akrofonso Methodist	Akrofonso	1no. 3 Unit classroom block constructed								320,000.00			GES	DA
104	Provide for STMIE activities	District Wide	STMIE activities provided for								10,000.00			GES	DA
105	Provide for sports, recreational and culture development	District Wide	Sports, recreational and culture development provided for							10,000.00	20,000.00				
	SUB-TOTALS								450,000.00	10,000.00	350,000				

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				1 st	2 nd	3 rd	4 th	GoG	DDF	IGF	DACF	Donor	Lead	Collab.	
SOCIAL DEVELOPMENT															
GHANA HEALTH SERVICE (GHS)															
106	Provide support for malaria and HIV/AIDS activities	District Wide	Malaria and HIV/ AIDS activities carried –out in the district								40,000.00		GHS	HIV Focal Person	
107	Organise Weekly/Monthly DHMT Meetings	District-	My First Day @ School activities successfully carried- out								20,000.00		GHS	DA	
108	Completion of four CHPS compounds (Dome/Amenase. Bedomase, Akrofonso and Funifuni/Dabang)	Dome, Amenase, Bedomase, Funifuni and Dabang	CHPS compounds Dome, Amenase, Bedomase, Akrofonso and Funifuni, Dabang completed								170,000.00		GHS	DA	
109	Organise TOT for DHMTs using CHO Training Manual	District Wide	TOT for DHMTs using CHO Training Manual organised								17,300.50		GHS	DA	
110	Hold Conference to discuss CHPS policy and implementation guidelines	District Wide	Conference to discuss CHPS policy and implementation guidelines held								4,500.00		GHS	DA	
111	Renovation/Extension of District Health Directorate Block	District	Renovation/Extension of District Health Directorate Block completed								140,000		GHS	DA	
112	Organise quarterly Monitoring and support visit to sub district and CHPS zones	District Wide	Quarterly Monitoring and support visit to sub district and CHPS zones organised								4,000.00		GHS	DA	
113	Conduct Half yearly Iodated Salt Survey in Markets, selected households and institutions	District Wide	Half yearly Iodated Salt Survey organized								5,000.00		GHS	DA	
114	Organize case search on AFP and other vaccine preventable diseases	District Wide	Case search on AFP and other vaccine preventable diseases organized								5,200.48		GHS	DA	
115	Organize community durbars	District Wide	Community durbars organised							6,500.00			GHS	DA	
116	Organize health talks in Basic and Second cycle schools	District Wide	Health talks in Basic and Second cycle schools conducted							8,500.00			GHS	DA	
SUB-TOTALS											15,000.00	406,000.98			

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ECONOMIC DEVELOPMENT														
Department of Agriculture (DAD)														
117	Purchase of utilities (water, electricity, postal charges, stationaries, communication, internet) Maintenance and running of official vehicle/motorbikes (insurance, road worthy certificates) bank charges.	District-wide	Meetings organised					4,500		5,848.85		5,848.85	DADU/DA	
118	Conduct District Planning session	District wide	Number of farmers trained							2,000.00		2,000.00	DADU/ DA	RADU
119	Conduct supervision and monitoring and evaluation of activities by DAOs, DDA, DCD AND DCE	District-wide						8,500.00		1,000.00		1,000.00	DADU/ DA	WIAD
120	Conduct management meetings, 4 technical review meetings to discuss issues	District-wide	Number of women trained					2,000.00		1,676.00		1,676.00	DADU/ DA	WIAD
121	Organize two TEDMAG trainings on FBO formation, value chain and marketing for staff	District-wide	Number of women trained							500.00		500.00	DADU/ DA	WIAD
122	Train 30 staff on child labour and HIV/AIDS	District wide	Number of women trained							1,000		1,000.00	DADU/ DA	WIAD
123	Provide PPEs to staff against covid 19	District Wide	Number of women trained									1,000.00		WIAD
124	Attend Regional trainings/workshops by staff	District Wide	Number of women trained							4,038.4				WIAD
125	Collect, collate, analyze, processes and interpret data on programmes and activities implemented in previous years	District wide	Number of farmers trained					2,000.00		1,100.80			DADU/ DA	PGR
126	Train 20 agro input dealers on safe handling of storage of pesticides	District wide	Number of farmers trained									1,000.00	DADU	DA, CRI
127	Train 50 poultry farmers on medication dosage calculation	District wide	Number of farmers trained									1,000.00	DADU	SSDA,AP D, RADU
128	Train 100 poultry/livestock farmers on early disease recognition	District wide	Number of farmers trained									2,000.00	DADU	SSDA,AP D, RADU
	Sub-totals							17,000		17,164.05		17,024.85		

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ECONOMIC DEVELOPMENT														
Department of Agriculture (DAD)														
129	Train 100 poultry farmers on basic analysis on feed formulation	District-wide	Meetings organised					4,500		5,848.85		5,848.85	DADU/DA	
130	Sensitization and introduction of improved varieties of cereals and legumes to farmers	District wide	Number of farmers trained					1,500.00		1,000.00		1,000.00	DADU/ DA	RADU
131	Train 50 rice farmers on water management rice production	District-wide						8,500.00		1,000.00		1,000.00	DADU/ DA	WIAD
132	Conduct farm and home visits by 17 AEAs and 4 DAOs to monitor PFJ and PERD beneficiaries fields	District-wide	Number of women trained						13,325	5,999.00		5,999.00	DADU/ DA	WIAD
133	Establish 50 demonstrations plots on maize, rice and cowpea	District-wide	Number of women trained							2,500.00		2,500.00	DADU/ DA	WIAD
134	Train 200 women on how to prepare rice banku	District wide	Number of women trained							2,000.00		2,000.00	DADU/ DA	WIAD
135	Train 200 women in tombrown preparation	District Wide	Number of women trained									3,798.00		WIAD
136	Sensitize 100 farmers on FAW, PFJ and PERD programmes	District Wide	Number of women trained							5,000.00		1,000.00		WIAD
137	Organize field day	District wide	Number of farmers trained									2,000.00	DADU/ DA	PGR
138	Train 100 Farmers on soil conservation using cover crops(maize intercrop with cowpea)	District wide	Number of farmers trained							2,000.00		2,000.00	DADU	DA, CRI
139	Purchase 2 Android tablets for wed data reporting	District wide	Number of android tablets purchased							2,000.00		2,000.00	DADU	SSDA,AP D, RADU
140	Train 2 women FBOs in value chain marketing	District wide	Number of women FBOs trained							1,500.00		1,500.00	DADU	SSDA,AP D, RADU
	Sub-totals							14,500	13,325	28,847.85		30,645.85		